



*For Office Use*  
Diocese:  
Ref No.



**REQUEST FOR AID FROM THE SACBC BISHOPS' LENTEN APPEAL**

<b>(Arch)Diocese:</b>		
<b>Contact details and Name of Applicant: <i>(Please print clearly)</i></b>		
<b>Tel:</b>	<b>Cell:</b>	<b>Email:</b>
<b>If a grant was previously received, has the report been sent in by 30<sup>th</sup> April?</b> <i>(If no report has been sent, this grant may be refused)</i> Please tick                      yes <input type="checkbox"/> no <input type="checkbox"/>		
<b>If no report was sent, why not?</b>		
<b>Signature of Applicant:</b> _____		<b>Date:</b> _____
<b>Details of Project: Title <i>(What is it, why do you need it and how will it be done?)</i></b> <i>Please type on a new page if the space is insufficient.</i>		
_____ _____ _____ _____ _____		
<b>Estimated cost: R</b> _____		<b>Amount requested: R</b> _____
<b>Amount received from other funding: R</b> _____		
<b>Amount received from Lenten Appeal previously: R</b> _____		
<b>Details of other funders:</b> _____ _____		

<b>Name of (Arch)Diocesan Lenten Appeal Director</b> <i>(please print)</i> : _____		
<b>Comments of Director:</b>		
Signature of DLA Director:		Date:
<b>Banking Details (Exact Account Name):</b>		
<b>Bank Name:</b>		<b>Account number:</b>
<b>Branch:</b>		<b>Branch Code:</b>
<b>Comments of Bishop/Administrator:</b>		
<b>Are you certain this project cannot be funded by the parish/agency/diocese?</b>		
Bishop's/Administrator's signature: _____		
[Diocesan stamp here]		
<i>For Office use:</i> National Director:		Amount granted: R.
EFT/NJL:	Sent To:	Date sent:
Granted/Denied and reason why:		

## **INSTRUCTIONS**

1. All requests for aid from the Bishops' Lenten Appeal Fund must be approved and signed by the Diocesan Lenten Appeal Director, AND the Bishop/Administrator of the Diocese concerned, or by the Chairperson of the relative SACBC Department or Office for inter-departmental requests.
2. THIS APPLICATION must reach the Lenten Appeal Director of your diocese by 15 April 2021 and must reach the National Office by 30 April 2021.
3. The Diocesan Director will give comments and then present it to the Diocesan Bishop/Administrator for approval and signature. It will then be forwarded to the SACBC Lenten Appeal Administration Office

P.O. Box 941  
Pretoria  
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4. An application form should be used for one project only. If applying for help for different projects please use separate application forms indicating your priorities, as it may not be possible to provide grants to all of them.
5. For help with HIV/AIDS ministry, please apply to the relevant Office of the SACBC
6. If the application for the grant is greater than R 40,000 it will be paid in two tranches of 50% after receipt of the first report. The second tranche will not be paid out later than the 30<sup>th</sup> March the following year.
7. If you receive a grant, you will be required to SEND a report of how the money has been spent by 30 April next year. The report is to be sent to the National Director.
8. DIOCESAN DIRECTORS of the Lenten Appeal are asked to examine all requests for aid before forwarding them to the National Office. The opinion of the Diocesan Director is especially valuable when making a decision as to whether and how much help should be given.
9. Lenten Appeal grants are *ad hoc* donations. The Lenten Appeal fund **does not** commit itself to regular annual payments.
10. For any information about the criteria for selection of grants to be considered please contact the Diocesan Director.

**Please pray for the total mission of the church  
May the God of peace bless you!**